



Communication Release

06/23/2026

Extension for SAPC's Release of Information (ROI) Forms Compliance

SAPC extended the Release of Information (ROI) compliance date from Wednesday, July 1st, 2026, to

- August 1st, 2026, for Primary Providers, and
- September 1st, 2026, for Secondary Providers.

Based on provider feedback, SAPC extended the deadlines to help providers better prepare for the changes and update their internal workflows to ensure compliance. This extension will also allow providers to work with their existing clients to ensure acquisition of client signatures on the new releases prior to the required compliance deadline.

The paper versions of SAPC's updated ROI forms are currently available in English and Spanish on the SAPC website under the Clinical tab on the [Manuals, Bulletins, and Forms](#) page. These new updated forms replaced the former In-Network and Out-of-Network ROI forms.

Electronic versions of SAPC's updated ROI forms will be available in Sage-PCNX in July 2026. The following are currently available in TRAIN for provider familiarization.

Undock	Name	Menu Option
	ROI for Payment and Operations	/ Avatar PM / Client Management / Disclosure Management
	ROI for Treatment and Care Coordination	/ Avatar PM / Client Management / Disclosure Management
	ROI for Treatment and Care Coordination Printout	/ Avatar PM / PM Reports
	ROI for Payment and Operations Printout	/ Avatar PM / PM Reports

Updated ROI Forms:

- **SAPC Payment and Operations ROI:** This form is required for all clients and is necessary for submitting claims to SAPC and third-party payors, including DHCS (Medi-Cal) and managed care plans. It authorizes the release of SUD information for billing and healthcare operations purposes including auditing, compliance, and administrative activities. A signed Payment and Operations ROI is required for claims submission to SAPC. Without this form, providers cannot bill for services rendered.
- **SAPC Treatment and Care Coordination ROI:** This form authorizes the sharing of SUD information for care coordination purposes. It supports communication within the SAPC provider network and with external entities such as primary care providers, managed care plans, and other partners, as well as client-directed requests for records. Updates to federal regulations allow for redisclosure of SUD information to HIPAA-covered entities for care coordination, which is reflected in this form.

- SAPC Legal Proceedings ROI:** This form is required for disclosures related to civil, criminal, legislative, or administrative proceedings. It authorizes the release of SUD information specific to the legal matter identified on the form. This authorization is case-specific and may not be used for any other legal matter or disclosure purposes beyond what is explicitly documented.

New FFS Medi-Cal Funding Source and Guarantor

In preparation for a new CalAIM program for justice involved youth, SAPC and Netsmart have been working to configure the Sage system for future billing. The new Funding Source and Guarantor is “FFS Medi-Cal” and should not be used for services delivered under a DMC or RBH contract. For provider agencies with a juvenile justice contract, the new FFS Medi-Cal Funding Source and Guarantor are not ready for use and should not be selected.

The FFS Medi-Cal Funding Source will appear in the “Funding Source Authorization is For” field on the Service Authorization Request form and will also appear in the “Guarantor” field of the Financial Eligibility form. If the FFS Medi-Cal Funding Source is selected on the Service Authorization Request form, users will encounter an error when selecting an effective date for the authorization that states, “Funding source is not active within the authorization’s date range.”

SERVICE AUTHORIZATION REQUEST

Member Service Authorization
Member Service Authorization 21-40
Care Manager
Diagnosis
Comments
Provider Search
Doc Request Date
Online Documentation

Initial or Continuing Authorization
 Initial Continuing

Funding Source Authorization Is For *
 Select [x] v
 [] Q
 (3) Drug Medi-Cal
 (4) Non-Drug Medi-Cal
 (7) FFS Medi-Cal

Funding Source Authorization Is For * (7) FFS Medi-Cal [x] v
Begin Date Of Authorization * 06/23/2026 [calendar] [T] [Y] [up/down arrows]

Provider To Be Authorized * Inc. Recovery (1) [Q] [calendar] [T] [Y] [up/down arrows]

Contracting Provider * All - 07/01/2017 - R [calendar] [T] [Y] [up/down arrows]

Current Authorization * [radio] Approved

Error
 Funding Source is not active within the authorization's date range.
 OK

FINANCIAL ELIGIBILITY

Financial Eligibility
 Episode Information
 Guarantor Order
Guarantor Selection
 Guarantor Information
 Subscriber Information
 Benefits and Eligibility
 Eligibility Inquiry
 Employer Information
 Customize Plan
 Policy Number Override
 Online Documentation

DMC Medi-Cal (1)	CALIFORNIA DEPARTMENT OF ALCOHOL AND DRUG PROGRA
LA County - Non DMC (3)	LA County - Non DMC

Add New Item Edit Sele

Guarantor # (click on the lightbulb for more details ->) * ?

FFS [Q]

Results
 FFS Medi-Cal (7)